**Ivan Santos Sanchez**

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**Education**

B.A. Spanish Language and Hispanic Cultures    Expected Graduation Spring 2019

California State Monterey Bay, Seaside, CA

**Skills**

* work with softwares excel, word, powerpoint, rosetta stone
* leader and Instructor (10-20 middle school students)
* Communication with parents Explained parents what their children are required to do at home

**Experience**

**Tutor at Harden Middle school and Central Coast Citizenship Project**01/2013-05/2013

* 1 to 1 in middle school, help students finish their homework
* After school program, teaching basic math and Spanish to 10-20 students

**volunteer at Central Coast Citizenship Project**

* Help adults study for the U.S. Naturalization test        08/2017-present

**Vice-President**, Baile folklorico club, Cal State Monterey Bay, Seaside, CA     03/2017-present

* Organize meetings when the president is absent
* Plan future events for the club

**Secretary,** Affinity club, Cal State Monterey Bay, Seaside, Ca         08/2017-present

* Schedule events for future events
* Note taker about the clubs meeting discussions
* Send out emails
* Be on time on each meeting and make sure everything is ready to go